



JOB ANNOUNCEMENT

Position: Agroecology Fund Resource Development Lead

Time: Full-time position, open-ended contract

Application Deadline: Applications reviewed on rolling basis - priority given to early applications

ABOUT US:

The Agroecology Fund (AEF) is a multi-donor fund supporting agroecology movements worldwide. The Fund aims to support resilient food systems that promote the economic and nutritional well-being and human rights of small farmers and Indigenous Peoples and their communities, strengthen biodiversity conservation, and mitigate climate change. With the guidance of international advisors deeply embedded in agroecology movements, the Fund supports some of the most effective grassroots organizations and collaboratives in the field of agroecology. Since 2012, AEF has awarded over \$15 million to partner collaboratives in more than 85 countries. AEF also supports and facilitates learning exchanges among partners that advance agroecological solutions locally, regionally and globally. Since 2021, the Agroecology Fund has been developing and launching regional agroecology funds to strengthen funding at the territorial level.

The decision-making process for grantmaking relies on an external Advisory Board in consultation with funders. The primary role of the Agroecology Fund is to operationalize the grantmaking process and provide the necessary support to the Advisory Board, the body that reviews and recommends proposals for funding.

The Agroecology Fund's donor base consists of over 45 donors from the United States, Europe and Asia. While our donor community consists primarily of private philanthropic foundations, we are also building partnerships with bilateral and multilateral donor agencies.

The Agroecology Fund operates with a small and decentralized team, working remotely from different countries. It is a dynamic organization with ample room for leadership. This is an excellent opportunity to work at a global level to amplify grassroots agroecology around the world. The Agroecology Fund is fiscally sponsored by the Global Greengrants Fund.

POSITION SUMMARY:

The Resource Development Lead will be a key member of the Agroecology Fund team, reporting directly to one of the Co-Directors. The Resource Development Lead will work across all working areas, including collaboration with MEL and finance to ensure effective and efficient resource development processes. The Resource Development Lead will help ensure that there are sufficient resources for the Agroecology Fund's global operations, as well as for the global and regional funds.

RESPONSIBILITIES:

- Prepare a multi-year resource development strategy and annual resource development plan in consultation with the Co-Directors
- Build and strengthen relationships with existing and prospective donors in close collaboration with the Co-Director responsible for resource development
- Manage communication with existing and prospective donors
- Represent the Agroecology Fund at in-person and online events that increase AEF visibility and offer opportunities for resource mobilization
- Maintain a calendar of all proposal and reporting submissions, including to prospective donors, and ensure timely submissions

- Manage online giving
- Work with existing donor members to broaden the Agroecology Fund's visibility in donor networks

REQUIREMENTS AND QUALIFICATIONS:

The Resource Development Lead will be:

- Someone motivated by an appreciation for the Agroecology Fund's mission to "mobilize resources to build power that transforms food systems and fosters the wellbeing of people and the planet"
- At the mid-level of their career, with at least 10 years of experience in the development sector
- Have 5 years of experience with resource development strategies and practices
- Familiar with agroecology movements and current issues in agroecology
- Familiar with the philanthropic sector
- Someone with international working experience
- Familiarity with donor database tools to track relationships
- Someone that can balance strong attention to detail and analytical skills with an engaging, consultative, relationship-focused approach to working with people
- Someone with good written and oral communication skills in English, and at least one additional language (French or Spanish)
- Someone with good computer and IT skills, including proficiency in Microsoft Office and Google Workspace
- Motivated to work in a multicultural environment
- Able to work on Eastern Standard Time (EST)

TERMS OF EMPLOYMENT:

- *Time:* Full-time position, open-ended contract
- *Status:* Employee or consultant, depending on worker location
- *Compensation:* Salary range is **\$85,000 – \$100,000**, commensurate with qualifications and experience for employees based in the U.S., or regional-equivalent salary if outside of the U.S.
- *Benefits:* Varies by location and by status as employee or consultant
- *Start date range:* **January - February 2024**
- *Location:* Virtual, but should be able to work on Eastern Standard Time (EST)
- Reports to Co-Director responsible for resource development

Equal Opportunity Employer

As a global organization, we recognize the importance of our staff reflecting the communities our work aims to benefit. We are a dynamic organization that values creativity and innovative thinking and fosters strong teamwork based on mutual respect. We are an equal opportunity employer. We encourage and seek applications from women, people of color, and bilingual and bicultural individuals, as well as members of the lesbian, gay, bisexual, and transgender communities. Applicants shall not be discriminated against because of race, religion, sex, national origin, ethnicity, age, disability, political affiliation, sexual orientation, gender identity, color, marital status, or medical condition.

How To Apply

Applications will be considered on a rolling basis. Our intention is to fill the position by **January 2024**. If this job description appears on the Agroecology Fund website, the position has not yet been filled and applications are welcome.

Please send a cover letter, CV, and writing samples to aeftrecruit@gmail.com, with the following subject line: **'Resource Development Lead Application – YOUR NAME'**.

We are unable to field questions or calls due to limited staffing, but encourage you to visit our [website](#) and social media for more information about the Agroecology Fund.